

POLICY STATEMENT

Lathlain Primary School places students into classes based on the professional judgement of staff, with consideration given to students' academic, social and emotional needs. The establishment of class structures is based on available resources and classes that are able to be formed using these resources.

GUIDELINES

Factors considered in establishing the class structure are:

- the educational needs of students;
- the projected numbers of students in each year level;
- the ratio of girls to boys;
- projected enrolments based on historical data and parent response to calls for information;
- the number of staff employed at the school, based on available funding; and
- the constraints of resources and facilities.

Criteria which are considered in the placement of individual students into the class structure are:

- academic performance;
- work habits, eg ability to work independently;
- behaviour;
- gender;
- social networks;
- social maturity; and
- special needs.

Classes are not ability level streamed. Should there be more than one class in a particular year level, or the need to form split year level classes, the professional judgement of the Principal, Executive Team and relevant staff from the previous year will decide on the placement of individual students.

Parents will be provided with an opportunity for input regarding their child's placement based on educational needs only. Requests in relation to the choice of teacher will not be considered as a placement factor. These requests must be made in writing and submitted to the Principal. Requests will be called for in September of the previous year, with the last Wednesday of Term 3 to be the cut-off date to submit the written request.

Based on the criteria listed above, teaching staff and the Executive team will meet early Term 4 to establish classes for the following school year. Teachers of the current year level confer regarding class groupings.

Lists will be submitted to the Principal and Executive Team for final ratification.

Parents will be notified of draft class placements during the final week of Term 4 in the year before. Lists will only change after this time if for organisational reasons such as reduced or increased enrolments, requiring the need for a restructure of classes.

Policy endorsed by Lathlain PS Board on 27 March 2023