**SCHOOL COUNCIL MEETING MINUTES**

**Monday 8th November 2021 at 5.30pm**

|  | ITEM | DETAILS /COMMENT | ACTION | WHO / WHEN |
| --- | --- | --- | --- | --- |
|  | Documents Issued | DOCUMENTS  Meeting Minutes  1. One Line Budget Statement  2. Comparative Budget Statement  3. Minimum Expenditure Requirement  1. NAPLAN Summary Document  1. 2022 School Board Meeting Forward Planner  1. 2021 Annual School Board Report  Example self-assessment |  |  |
|  | Meeting Opened |  |  |  |
| 1a | Welcome | **5.30pm**  Chair: Mark Wallace  Attendees: Mike Byers, Alex King, Bronwyn Baker, Michael Caldwell, Rick Walters (Principal), Tamara Milford, Callum Morrison, Nick Vuckovic and Dianne Rose |  |  |
| 1b | Apologies | Carly Davis |  |  |
| 1c | Conflicts of Interest | Nil |  |  |
| 1d | Minutes of Last Meeting |  |  |  |
| 1e | Correspondence Received | Nil |  |  |
| 2 | **Finance Report**  *Principal to provide a report on financial position against strategic directions of the school/business plan.* | Discuss current financial performance  On track to meet minimum expenditure  $150000 carry over salaries  Cash carryover to be finalised  2022 $150 000  5.5 mil incoming  Salaries just over 5 mil  Cash 4500p000  Similar carry over in staffing next year  To be used for gifted and Talented  Reassess specialists teachers topics drama? Or health?  Accumulation over multiple years requires a reserve account  Carry over gives flexibility for a buffer position  ERG and PD for improvement plan cost the school a large amount over a short period of time  This years PD has beencost effective, provided by department sources and PLD PD offset by resources purchased  600 students next year and the state opening may bring more students, int students and families |  |  |
| 3 | **10 Year Planning** | BluePrint 2031  Slide show  1 key directions  Funding required  Clear alignment planning, funding, expenditure  2 focus areas  3 steps the board can take - final blueprint by June 2022  Community surveys early in the new year  Ext steps  Next meeting brainstorm some of the priorities and develop surveys |  |  |
| 4 | **Performance Data**  *Analyse and discuss**performance data* | Discuss NAPLAN summary report and PAT data  General terms, growth on 2019 data  Starting to perform above like school means  Not the case across the board but starting to push up. Stable cohort outperforming all comparison groups  Writing in junior primary – rapid writing and PLD phonics talk4writing  How is this being celebrated in the community? Mark  Rick, working on it – abridged version on the website – traffic lights  Simple language % of students in the top 20%  Tends going up and that the school is getting better each year  Kids in the bottom 20% attract some funding but not a lot and that goes to multi lit  Going int PAT  Send questions to Rick so he can give meaningful responses  Tracking cohorts – shows the growth over years  Science and Digital Technology in NAPLAN. We were to trial but was cancelled due to eastern states COVID lockdowns |  |  |
| 5 | **2022 Forward Activity Planner** | Discuss and refine 2022 forward planner  Rick has been realigning  Once complete it will be loaded to connect  Discuss tasks and responsibilities allocation  Key tasks and distributing roles across board members  Tasks to be added by Mark and | Who you are and why you are on the board – blurbs emailed to Rick for the website  Master register for terms of office  Online tool created by the department | All board members |
| 6 | **Board Chair Report** | Review and endorse the Board Chair Report on connect | Read the document and Endorse at annual meeting |  |
| 7 | **Annual Public Meeting - Monday 6th December** | Planning for Annual Public Meeting, 14-day notice communications, etc. | 14 days notice  Add brainstorm the blueprint to the agenda | Rick to add to the calendar and invite families |
| 8 | **Board and community** | Discuss updates on communications, quarterly Newsletter update, and opportunities to promote the school and be visible in the community  Update in the last newsletter  Board chair report to go out next |  |  |
| 9 | **Board Effectiveness Self-Review** | Discuss approach for Board Effectiveness Self-Review | Online, Rick to distribute |  |
| 10 | **General Business**  *Discuss any other business arising* | Nil |  |  |
|  | **Close:6.53pm** | **NEXT MEETING**: Annual Public Meeting |  |  |